Safety, Health, Environment and Fire Advisory Service
GTG has been specialising in Health and Safety for over 25 years. We offer a range of services that help to implement health and safety management systems, risk assessments, workplace inspections, audits and accident investigations. We also deliver a range of safety, health, environment and fire training across the UK.

As experts in this field, we also have a wealth of experience providing bespoke solutions for many types of businesses. Our clients range from leisure marinas, hotels, golf clubs, construction, automotive and recycling companies. Our advisory service now encompasses an online compliance management system, Compliance 365 (C365), which can be tailored to suit the needs of each client. GTG subscribes to the following quality assured accreditations:

- National Examination Board Occupational Safety & Health (NEBOSH)
- Institute Occupational Safety & Health (IOSH)
- British Safety Council (BSC)
- First Aid Industry Body (FAIB)
- Institute Fire Engineers (IFE)
- Construction Industry Training Body (CITB)
- British Association of Landscaping Industries (BALI)

Benefits of the Advisory Service

- IOSH Corporate membership level
- IOSH / NEBOSH / BSC Accredited centre
- Hands-on team approach
- Locality and availability
- Industry specific service
- Cost effective
- Telephone support
- Information on new legislation
- Monthly newsletter
**Example of how to achieve best practice**

### Health and Safety management system
- Employees must be made aware of the company policy and risks associated with activities within the business.

### Health and Safety training dependent on risk level
- Small premises - office
- Between 30 - 60 employees
- 60 or more employees

#### Fire risk assessment
- Fire risk assessments (FRA) are mandatory. GTG can carry these out or an employee can be selected to attend a British Safety Council FRA or NEBOSH fire course.
- Depending on the size and number of employees, the FRA would identify how many fire wardens would be required.

#### Fire Warden: Good practice / industry standard
- Industry standard comes from approved codes of practice (interpretation of what the law states)

### Service options

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<th>Service options</th>
<th>Details</th>
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| Compliance 365 (C365) | This system allows you to track your health and safety performance by giving you information on your statutory compliance, as well as providing you with actions to improve this. The system includes:  
- A cloud-based log of all your documentation, i.e. health and safety audits, policies, insurance certificates and employee training records. You will be set up on our cloud-based management system, which monitors your health and safety compliance.  
- Audits - Generating a report which will identify actions in order to meet legislation or a recognised standard.  
- Inspections – Any issues raised will generate notifications to let you know when key compliance deadlines are nearing their due date.  
- Training and support in using C365, from logging on to completing actions.  
- Newsletters - Including toolbox talks which are sent to you on a monthly basis to ensure that your staff are receiving the best health and safety information. |
| Annual audit | We will provide an audit to HSG65 standards and as such our advisors will examine your management systems and procedures. The audit report will reflect the level of compliance to the standard and will be made available on C365 within 24 hours of completion, whereby any concerns are compiled into an action plan. |
| 1-2-1 compliance review(s) | The key purpose of a compliance review is to measure, monitor and compile improvements to your health and safety management system.  
- Premises and non-premises: A blended H&S review can be delivered as an in-depth inspection of your premises or a review of your compliance documents and software.  
- Advisors are on hand to assist you with the management of safety compliance, ensuring you receive effective reviews throughout the contract. We will give you the contact details of all advisors within the team, allowing you ease of access to competent advice. |
| Fire risk assessment | An advisor will conduct a full fire risk assessment every two years and will identify key strategies/action plans for your business, in keeping with current UK fire regulations. The process will also identify any staff training needs, ensuring effective fire safety practices are undertaken within the business. |

### Additional Services
- Safety, Health, Environment and Fire Folder
- Accident reporting and investigation
- Newsletters
Proposal agreement

To undertake the provision of health, safety and environment advisory service for:

We also offer the following health and safety training courses:

**British Safety Council**
- COSHH Risk Assessment
- DSE Risk Assessment
- Fire Risk Assessment
- Manual Handling Risk Assessment
- Risk Assessment

**First Aid**
- Automated External Defibrillator
- First Aid at Work
- First Aid Awareness
- Emergency First Aid
- Paediatric First Aid
- Mental Health Awareness First Aid

**NEBOSH**
- Award in Environmental Awareness at Work
- Refresher First Aid at Work
- Fire Safety & Risk Management
- National General Certificate in Occupational Health & Safety

**IOSH**
- Working Safely
- Managing Safely Refresher
- Managing Safely

Signed on behalf of customer

Signed

Print name

Position

Date

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<tr>
<th>Service option</th>
<th>Total Premium</th>
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<tr>
<td></td>
<td>£ + VAT</td>
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